Login with your user name "**Lori**" at http://bantamcharitytournament.kmha.ca/wp-admin/

1. Updating results for the round robin (groups) phase

On the left side click "**League**"

You will see a list of the tournament divisions:

Select the division you would like to update the score for – for example Division A.

After you click on the division name you will see close to the top level of the screen a drop down list where you can pick one of the groups of the selected division:

For "Divisions A" and "B" we have 3 groups and for "Division C" we have 2 groups. Select the group name and click "**Show**".

For each group you will see **a standings table** with the list of teams and a **match plan** (a list of matches) where you can update the results:
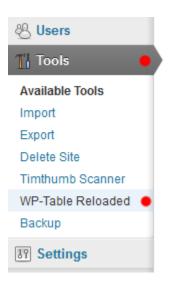
Preliminary Rounds – Group Group 1

Table

Group Group 1 [v] [Show]

Bulk Actions [v] [Apply]

	ID	#		Club	Pld	W	T	L	Goals	Diff	Pts	+/- Points
☐	16	0	•	Stittsville A1	0	0	0	0	0:0	0	0	0
☐	17	0	•	Orleans A2	0	0	0	0	0:0	0	0	0
☐	18	0	•	Kanata A2	0	0	0	0	0:0	0	0	0
☐	19	0	•	Cumberland Dukes A4	0	0	0	0	0:0	0	0	0

Match Plan

Bulk Actions [v] [Apply]   Show all Matches [v] [Filter]   1. Match Day [v] [Edit Matches]

	ID	Date	Group	Match	Location	Begin	Score	Thirds	Overtime	Penalty
☐	21	March 1, 2013	Group 1	Kanata A2 - Orleans A2	KRC-A	9:00 am	[ ] : [ ]	[ ] : [ ]	[ ] : [ ]	[ ] : [ ]

Go to the game you want to update the results for and enter the score and if you want the score for each third. After entering the score click on the "**Update Results**" button situated at the end of the game list. Pressing this button should save the result and update the standings table. This will also cause the results and the standings tables on the public site to be updated.
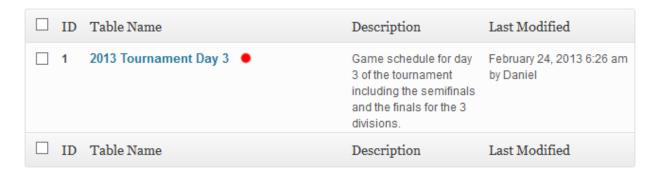
[Update Results »]

2. Updating results for semifinals and finals

On the left side click "**Tools**" and then "**WP-Table Reloaded**":

From the list of tables click on the one called "**2013 Tournament Day 3**"

The table has these columns:

- Div   – Division
- Game   – semi 1, semi 2 or final
- Team 1 – name of team one
- Team 2 – name of team two
- Score – Final Score
- T1   – score for third 1
- T2   – score for third 2
- T3   – score for third 3
- OT   – score for overtime
- Pen   – score for penalties
- Date   – game date
- Time   – game time
- Venue – game location

The table has a header row and for each division 3 rows – 2 for the semi-final games and one for the final game. 2 empty rows are used to separate the divisions. For each semi-final and final I already filled the date, time and location fields.

You have to edit only the columns written with red in the previous list. At the end of the second day, when the standings are finalized, update the name of the teams for each semi-final – with a red dot on the picture bellow.

During the third day, when the semifinals are done, update the results for each semi-final and the name of the teams qualified for the finals – green dot on the picture bellow.

	A		B		C		D		E		F		G		H		I		J
Div		Game		Team 1		Team 2		Score		T 1		T 2		T 3		OT		Pen	
A		semi 1		1st Place	●	4th Place	●	0 : 0		0 : 0		0 : 0		0 : 0		0 : 0		0 : 0	
A		semi 2		2nd Place	●	3rd Place	●	0 : 0		0 : 0		0 : 0		0 : 0		0 : 0		0 : 0	
A		final		TBD	●	TBD	●	0 : 0		0 : 0		0 : 0		0 : 0		0 : 0		0 : 0	
B		semi 1		1st Place	●	4th Place	●	0 : 0		0 : 0		0 : 0		0 : 0		0 : 0		0 : 0	
B		semi 2		2nd Place	●	3rd Place	●	0 : 0		0 : 0		0 : 0		0 : 0		0 : 0		0 : 0	
B		final		TBD	●	TBD	●	0 : 0		0 : 0		0 : 0		0 : 0		0 : 0		0 : 0	
C		semi 1		1st Place	●	4th Place	●	0 : 0		0 : 0		0 : 0		0 : 0		0 : 0		0 : 0	
C		semi 2		2nd Place	●	3rd Place	●	0 : 0		0 : 0		0 : 0		0 : 0		0 : 0		0 : 0	
C		final		TBD	●	TBD	●	0 : 0		0 : 0		0 : 0		0 : 0		0 : 0		0 : 0	

After each update click the "**Update Changes**" button. [Update Changes]

Once displayed on the site, the table for Day 3 will look like this.

Div	Game	Team 1	Team 2	Score	T 1	T 2	T 3	OT	Pen	Date	Time	Venue
A	semi 1	1st Place	4th Place	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	March 3, 2013	10:00:00 AM	KRC-A
A	semi 2	2nd Place	3rd Place	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	March 3, 2013	11:00:00 AM	KRC-A
A	final	TBD	TBD	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	March 3, 2013	6:00:00 PM	KRC-A
B	semi 1	1st Place	4th Place	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	March 3, 2013	9:00:00 AM	JAC
B	semi 2	2nd Place	3rd Place	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	March 3, 2013	9:00:00 AM	KRC-A
B	final	TBD	TBD	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	March 3, 2013	5:00:00 PM	KRC-A
C	semi 1	1st Place	4th Place	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	March 3, 2013	8:00:00 AM	JAC
C	semi 2	2nd Place	3rd Place	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	March 3, 2013	8:00:00 AM	ML
C	final	TBD	TBD	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	0 : 0	March 3, 2013	4:00:00 PM	KRC-A